

LAKE FOREST PARK COOPERATIVE PRESCHOOL
Registration Form 2011-2012 School Year

In order to secure your spot for the 2011-2012 school year, please return registration fee and the following paperwork by February 18th 2011, or within one week of receiving. Send materials to:

Lake Forest Park Cooperative Preschool
6124 NE 181st Street, Kenmore WA 98028
Attn. Allison Hughes

1. This form completely filled out. One form per child.
2. The attached Shoreline Community College registration form.
3. The attached Membership Agreement form.
4. Include the non-refundable registration fee of \$40.00 per child, \$15.00 each additional child per family. **Fee must accompany this form to reserve a space in the class.** Please make checks payable to Lake Forest Park Co-op Preschool and attach to this form.

Child's Name _____ Date of Birth _____

Parent #1 _____ Phone # _____

Parent #2 _____ E-mail _____

Address _____ Attending parent _____

City _____ Zip _____

Include in the LFP Preschool Directory? Please circle Yes or No.

Please indicate which class you wish to be enrolled in as of September 2011. Ages are as of August 31, 2011. All excursion fees are included in the monthly tuition.

___ **Toddler** (12 – 24 months) Thursday 11:30 – 1:15 (1.75 hrs); \$55/month. 16 children

___ **2/3's** Thurs & Fri 9:15 – 11:00 (1.75 hrs); \$95/month. 18-20 children.
One excursion per quarter during class time.

___ **3/4's** Mon, Tues & Wed 9:05 – 11:30 (2.5 hrs); \$130/month. 18- 21 children
One excursion per month during class time.

___ **Pre-K** (4-5) Mon, Tues & Wed 12:00 – 2:30 (2.5 hrs); \$135/month. 18-21 children.
One or two excursions per month during class time.

Questions? Please call Allison Hughes, Registrar 425-239-0038.

September tuition is due by July 15th or at the time of registration, if enrolling in preschool after July 15th, to maintain your space in the class (refer to the above monthly tuition fee for the class you are enrolling in).

Tuition checks may be sent to the Preschool (6124 NE 181st Street, Kenmore WA 98028, ATTN: Treasurer), placed in the tuition box at the preschool or included with your registration paperwork. Please make checks payable to Lake Forest Park Co-op Preschool. You may pay the registration fee and September tuition in one check if you prefer. Please indicate on the check that it is for registration and September tuition. Withdrawals from the school after August 15th will not receive a refund for their paid September tuition. Shoreline Community College course tuition will be collected at the class orientation meeting held at the beginning of the school year or at time of enrollment if enrolling after the school year begins. Fees are determined by Shoreline Community College. Financial aid is available; contact the Treasurer of the preschool board for more information. The Lake Forest Park Preschool Cooperative Association admits students of any race, color and national or ethnic origin.

For Your Information:

Registration Process: Each school year, current children and their siblings shall have priority for registration in the following year's class until a designated deadline. The deadline will be the Friday before mid-winter break. If an excessive demand exists for a given class, the order of priority for the following year's enrollment shall be: 1) continuing students; 2) those students repeating a class; 3) those students skipping a class; 4) siblings of current students; 5) children of alumni. Thereafter, advanced registration shall be open to the general public based on space availability. Open registration will begin Monday following mid-winter break. When openings occur during the school year, priority will be given to current students wishing to change to classes for which they meet age requirements. Student must be on the waiting list in order to advance or enroll, and openings will be filled in the order of the waiting list. Ties will be determined by a lottery. Registration will not be accepted unless tuition is paid for the current year and is completely up-to-date.

Waiting List Priority: The Registrar, on a first-come, first-serve basis shall maintain waiting lists. Placement on the waiting list begins with the initial phone contact, but is only guaranteed if follow-up is made within two weeks. Otherwise, the waiting list position moves to the date of the follow-up visit. Current positions on the waiting list will be retained for the subsequent school year(s) only after confirmation from the prospective member is made.